

# Educational Development Corporation

## New Account Form

Please submit this form along with your **Resale Certificate** to:  
**orders@edcpub.com**

Section 1 General Business Information	
Company Name	
Billing Address	
Buyer Email	
Buyer Phone	
Preferred Method of Contact	<input type="checkbox"/> Email <input type="checkbox"/> Phone
Marketing Email Opt Out	<input type="checkbox"/> Yes <input type="checkbox"/> No

Section 2 Backorders	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Backorders Policy:</b> <ul style="list-style-type: none"> <li>• Backorders must be \$50.00 retail, and will ship upon availability.</li> <li>• Customers cannot combine or add to a backorder to meet the minimum.</li> <li>• The original order determines discount and freight rate.</li> <li>• Backorders will be cancelled six months after date of original invoice.</li> <li>• Prepaid customers will be charged at the time of fulfillment for backorders.</li> </ul>	

Section 3 Account Type	
<b>Returnable</b> <input type="checkbox"/> <ul style="list-style-type: none"> <li>• Flat 47% discount</li> <li>• FFA at 25 units</li> </ul>	<b>Nonreturnable</b> <input type="checkbox"/> <ul style="list-style-type: none"> <li>• Flat 50% discount</li> <li>• FFA at 25 units</li> </ul>
<b>Return Policy</b> <ol style="list-style-type: none"> <li>1. Email pubcs@edcpub.com for Return Authorization.</li> <li>2. All returns subject to these conditions:             <ul style="list-style-type: none"> <li>• Titles must have been purchased under returnable trade terms</li> <li>• Titles must arrive in salable condition</li> <li>• Title/ISBN must be in our current catalog and not out of print</li> <li>• Include invoice number with a list of returned items</li> <li>• Books returned with customer sticker will be subject to a 15% restocking fee</li> </ul> </li> <li>3. SmartLab Toys and Learning Wrap-Ups are not eligible for returns; for returnable customers, these products will be discounted at the non-returnable rate.</li> </ol>	

Section 4 Billing	
<input type="checkbox"/> Prepaid (Section 4a)	<input type="checkbox"/> Net Billing (Section 4b)

Section 4a Prepaid	
<ul style="list-style-type: none"> <li>• EDC keeps PCI compliant tokenized card information on file with CMS payment processor, unless directed otherwise.</li> </ul> <b>Prepaid Agreement:</b> <ol style="list-style-type: none"> <li>1. All invoices are to be prepaid.</li> <li>2. Claims arising from invoices must be made within thirty working days.</li> </ol>	

Section 4b Net Billing	
<input type="checkbox"/> Paper Billing	<input type="checkbox"/> Email Billing
Accounting Email	
Accounting Phone	
<ul style="list-style-type: none"> <li>• Please email remittance@edcpub.com for payment</li> <li>• Please attach Credit references</li> </ul> <p>This application is submitted for the purpose of obtaining credit with Educational Development Corporation and is warranted to be true. By signing this application, the undersigned acknowledges that he/she is authorized to execute this application and to obligate the company to make payment in full for all amounts due according to invoice on or before the net due date. Additionally, the undersigned will be responsible for all collection costs and attorney fees, with or without lawsuit, to collect any delinquent moneys. The undersigned hereby authorizes Educational Development Corporation, Incorporated to make such inquiries (corporate/personal) as are necessary to obtain credit information and authorizes the bank(s) of record to release information regarding accounts.</p>	

Section 5 Miscellaneous Policies	
By signing below, you acknowledge the following policies: <ol style="list-style-type: none"> <li>1. Minimum Advertised Price Policy: EDC Publishing products may not be advertised with discounts greater than 5%.</li> <li>2. Businesses selling EDC products through Amazon storefronts must directly ship any product sold; Fulfillment by Amazon (FBA) is prohibited.</li> </ol>	

<b>Signature</b>	
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<b>Date</b>	
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